

Request for Transfer Certificate

To

The Principal

DELHI Private School

Sharjah

Dear Ma'am,

I, _____, parent of _____,

Admission No. _____ of Grade _____, wish to inform you that I have to withdraw my ward from school w.e.f. _____ due to the below mentioned reason :

Thanking you,

Your's faithfully

_____ (Parent's Signature)

Name of the parent : _____

Contact No. : _____

H.M's Remarks : _____

H.M. Signatures : _____

Dated : _____