


# **Onboarding Tech Support for School Portal**

1: Check email registered with school for Special Program and Microsoft credentials.

2: Go to School Website <https://website.dpssharjah.com/>. Login -> Special Program.

The screenshot shows the website interface for Delhi Private School Sharjah. At the top, there is a navigation bar with links for 'Urgent Info', 'Community', and 'Login'. Below this is a main menu with 'HOME', 'ABOUT US', 'OUR SCHOOL', 'LEARNING', 'HALL OF FAME', 'ADMISSION', and 'CLP'. A dropdown menu under 'CLP' is open, showing 'Special Programmes'. A yellow banner reads 'ADMISSIONS 2021-22 OPEN Click Here', and a blue banner below it says 'Distance Learning'. The main content area features a news article from gulfnews.com titled 'Children use their Math skills for noble cause', with a sub-headline 'Children of determination by solving problems'. The article image shows two young boys, one in a green shirt and one in a red and black shirt with glasses, looking at something off-camera. A blue text box at the bottom right of the image says 'Using Math Skills for a Noble Cause'. The footer contains the URL 'https://website.dpssharjah.com/#'.

3: Login to Special Program with Parent Username and Password received in the registered mail id.



DELHI PRIVATE SCHOOL  
SHARJAH


**DELHI PRIVATE SCHOOL**  
S H A R J A H

User ID (Admission No)

Password

The image shows a login interface for Delhi Private School Sharjah. At the top is the school's logo, which features a shield with a book and a torch, surrounded by a laurel wreath. Below the logo, the text 'DELHI PRIVATE SCHOOL' is written in a serif font, with 'SHARJAH' underneath it. A horizontal line separates this from the school's name 'DELHI PRIVATE SCHOOL' in a larger, bold, sans-serif font, with 'S H A R J A H' in smaller letters below it. The main login area has a dark teal background. It contains two input fields: 'User ID (Admission No)' and 'Password'. The password field is currently masked with dots and has an eye icon to its right. Below the input fields are two buttons: 'Login' and 'Forgot Password'. At the bottom center, there is a blue 'HELP' button with a hand icon pointing to it.


4: On first Login to Special Program it will ask to change the Password. Create a new Password and Login to Special Program.





**DELHI PRIVATE SCHOOL**  
S H A R J A H

**Strong password required. Combine at least three of the following: uppercase letters, lowercase letters, numbers, and symbols with minimum 8 characters.**

**You are required to change the password on the first login of every month.**

Old Password:  

New Password:  

Confirm New Password:  

5: When you Login to Special Program, read the eSafety Policy and click on AUP.

Welcome [REDACTED]

CHANGE PASSWORD

Saturday, April 10, 2021

**DELHI PRIVATE school**  
SHARJAH  
eSafety

eSafety Policy

AUP KGI to Grade 2

**مدسة دلهى الخاصة ذ.م.م.**  
**DELHI PRIVATE SCHOOL L.L.C.**  
Affiliated to C.B.S.E DELHI  
(Approved & Recognized By Ministry of Education - United Arab Emirates)

common sense  
**SCHOOL**  
2019-2021

**eSafety Policy**

6: Read the AUP and select the declaration statements and click on accept. Once you accept, on the next login Parent and Student will be able to access Special Program eResources.

about my home and family and pets)

- I will not upload photographs of myself or my classmates without asking a teacher.
- I will never agree to meet a stranger.
- I will always follow my classroom rules and keep myself safe.
- I will not use smart devices in school premises during break time or after school hours when in campus.

### Declaration By Parent

- I acknowledge that my ward and I have read and fully agree to comply by the Acceptable Use Policy of School.
- I have read and understood the eSafety policy of the school and agree to abide by it.
- We understand that any violation of the agreement will result in the loss of the right to use the device/technology as well as disciplinary action by the school authorities.
- We understand that we need to report to school IT department of any device loss, theft, change of ownership of the device immediately.
- We understand that on leaving the school my ward has to fill the mandatory IT exit form, on completion only clearance for TC will be issued.

[I Accept](#)

7: How to Install Office 365 -> <https://www.youtube-nocookie.com/embed/7SgFGcD3AK4>  
Check the link for more details and use Microsoft Id and Password received in the registered mail id to start with Office 365.